

Information pursuant to Regulation (EU) 2016/679 (GDPR) and national legislation in force in Italy (Leg. Decree 196/03)

1. General information

G & P cosmetics s.r.l. (hereinafter referred to briefly as "Company") informs you (hereinafter also the "User") that for the purposes below, it will process your personal data (or that of the company/firm you represent if acting on its behalf) provided by you. Only the data required for the purposes specified in this policy will be requested and processed. Please note that you must only specify your data and/or data of the company/firm represented by you. If acting on behalf of a firm/company, the activities in this policy will be carried out in relation to the firm/company using the data transmitted by you and will therefore agree to the processing (where there is a consent in place) on behalf of the firm/company you represent.

2. Purpose and legal basis

The data will be processed by the company:

A. in order to, with prior consent, **be able to respond to your request for information** and do anything required to comply with your request; the legal basis for processing is consent.

B. to fulfil an **obligation laid down by law, a regulation or EU legislation**; the legal basis is the fulfilment of legal obligations;

C. for **legitimate interests** such as asserting or defending a right of the company; the legal basis is the pursuit of legitimate interests.

D. so that the company can **send advertising material and/or information** on products/services/initiatives of the company and its partners to the email address indicated by you in the form (please note that emails may also be transmitted with the help of automated tools). The processing is based on the following legal basis: consent

3. Mandatory nature of the provision of data

The provision of data for the purposes referred to in point 2, letter A of the policy is optional and failure to do so will make it impossible to respond to the request. Consent to the processing of data for the purposes referred to in point 2, letter A of the policy is optional and failure to provide your consent (which you can freely withdraw at any time without justification by contacting the company) will however make it impossible to respond to the request. The provision of data required for the purposes referred to in point 2, letter B and C of this policy is necessary and failure to do so will make it impossible to process the data and therefore to respond to the request.

You are free to provide or not to provide us with the personal data of the company you represent for the purposes referred to in point 2 (D) of the policy and you are free to give or not to give your consent. Failure to provide said data and consent will therefore not entail any consequence other than that of not being subject to the activities referred to in point 2 (D) of the policy (therefore there will be no consequence on the other purposes) or not being subject to the contact details not communicated. Furthermore, if you consent to the processing for the purposes referred to in point 2 (D) of this policy, please note that you can always freely withdraw the consent given without any justification (and therefore oppose yourself to the activities in question) by contacting the company.

4. Categories of data recipients

For the purposes referred to in points 2 (A) and 2 (B), the data will not be disclosed to third parties. For the purposes referred to in point 2 (B) of this policy, the data may be transmitted, only if necessary, to public authorities, judicial bodies and the police.

For the purposes referred to in point 2 (C) of this policy, the data may be communicated, only if necessary, to lawyers-legal advisers, public authorities, judicial bodies, the police and post offices (as they can see the address to send any written information)

The company will only transmit the data necessary for the pursuit of the individual purposes indicated in this policy.

All persons specifically delegated to the processing may then be appointed by the Company to process data on its behalf (thus becoming aware of the data), with each person only processing essential data (those working in the sector to which the request is addressed or on the management of the website, including contractors – e.g. legal consultants, IT technicians, those involved in relations with the public). The company has also identified Data Processors (again appointed by the company) who can only know the data required for the performance of assigned tasks (such as IT outsourcing and website management companies, parent companies, call centres and more generally firms that carry out activities instrumental to the company's business, such as a consultancy firm). The list of data processors can be found by contacting the company at the addresses in point 6 of the policy.

5. Data retention

The data may be stored and processed by the Company for as long as necessary to pursue the purposes contained in this policy. The data retention period is as follows:

- in the case of legal obligations, regulations and EU standards for the periods imposed by these regulatory sources;

- for the purposes referred to in point **2 (A)** of this policy, the data may be stored until the request for information has been fulfilled;
- for the purposes referred to in point **2 (D)** of this policy, until the withdrawal of consent or the request for cancellation, without prejudice to storage for evidentiary purposes for the period provided for by law
- in any case, under Italian and European regulations all data can be stored for a period necessary to assert or defend a company right.

6. Data Controller and Data Protection Officer

The data controller is **G& P COSMETICS SRL**, with registered office in via L. Mascheroni 27 – 20145 Milan (MI-Italy), Tax Code, VAT No. and Milan Companies' Register No. 04778640963, MI EAI 1771789, Share Capital € 62,500.00 fully paid up, a company subject to the direction and coordination of AGF88 Holding S.r.l., Telephone: +39.0575.720.682 Email: info@gpcosmetics.it.

To date, the Company is not required by law to have a data protection officer. If necessary, the latter will be made known through the Company's website <https://www.g&pcosmetics.it>; please visit the website on a regular basis also for any updates on this policy.

7. Rights

We hereby inform you that under the GDPR, the data subject can request from the company (at the above addresses) access to personal data, its correction, cancellation or the limitation of the processing that concerns them, as well as data portability; the data subject may also object, again by contacting the company, to the processing of data and exercise the other rights contained in chapter 3, section 1 of the GDPR, including the right to withdraw their consent, where provided for: withdrawing your consent does not affect the lawfulness of the processing based on the consent given before the withdrawal.

8. Complaints

If they believe that the processing concerning them violates the provisions of the GDPR and privacy regulations, users can always file a complaint with the Italian Data Protection Authority whose contact details can be found at www.garanteprivacy.it.

9. Data processing methods

We would like to inform you that the data will be processed with the aid of computer-based and paper/manual media by adopting protection systems suitable for the protection of confidentiality. All data that will be stored and processed in full compliance with confidentiality in accordance with all current regulations (and therefore also in line with the principles of fairness, lawfulness, transparency and protection of confidentiality and rights) and only for the purposes specified in this policy. Only the steps required to pursue the purposes indicated in this policy will be carried out on the data. As far as the company is concerned, the data will be stored at its headquarters or server farm and, as for the data controllers, at their headquarters or server farm. Data transmitted to third parties will be stored and processed independently. The data will also be filed in databases, including IT databases.

Policy last updated on 18/07/2022

The above information is available by writing to the Company at the above addresses.